



CHICO UNIFIED SCHOOL DISTRICT

Human Resources
1163 E. 7th Street Chico, CA 95928
Phone: (530) 891-3000 Fax: (530) 891-3211

Today's Date: _____

Employee: _____
(Please print)

Re: Letter of Resignation - Retirement

I am hereby submitting my letter of resignation for the following position(s):

_____ at _____, _____ hours/day
(Classification) (Site) (Hours)

_____ at _____, _____ hours/day
(Classification) (Site) (Hours)

_____ at _____, _____ hours/day
(Classification) (Site) (Hours)

Last Employment Date with CUSD: _____ First Date of Retirement: _____

I would like to continue the following Health & Welfare Benefits:

☐ Medical ☐ Dental ☐ Vision ☐ Life*

*Please contact Lincoln Financial Group directly at 1-800-423-2765 or lfg.com

I would like to remain employed as a substitute after the 180-day waiting period. ☐ Yes ☐ No

Signature

Date